

Travel agency handling fee list

(1) Handling fee

(a) For domestic travel (including consumption tax)

Combined arrangements for transportation, accommodation, etc.	Up to 20% of the total travel cost
Arranging accommodation and transportation only	Up to 20% per arrangement (minimum charge: 1,100 yen)
Arranging sightseeing and other services	Up to 20% per arrangement (minimum charge: 1,100 yen)
Tour escort service	Tour conductor: 33,000 yen per person per day

(b) For overseas travel (including consumption tax)

Combined arrangements for air tickets and hotels	Up to 20% of the total travel cost
Hotel and car rental reservations	Up to 20% per arrangement (minimum charge: 1,100 yen)
Local transportation (ship, train, bus, etc.)	3,300 yen per section (1,100 yen for each additional section) circle)
Local transportation (chartered transportation)	Up to 20% of the total travel cost
Reservations for admission tickets, local sightseeing and other services	3,300 yen per section
International flight booking	For departures and arrivals from Japan, up to 20%
Local air tickets only	5,500 yen per trip
Tour escort service*	Tour conductor: 66,000 yen per person per day (However, on-site 60,000 for those that start and end at circle)

*Transportation, accommodation and other expenses required for the tour conductor to accompany the tour will be charged separately.

(2) Change procedure fee

(a) Domestic travel

Changes to accommodation and transportation reservations 1,100 yen per transportation, accommodation, etc.	
Changes to chartered transportation reservations after the issuance of a reservation confirmation: 11,000 yen per change	

(b) For overseas travel (including consumption tax)

Changes to hotel and rental car reservations (Including coupon switching and reissuance)	2,200 yen per hotel or arrangement
Changes to reservations for trains, ships, buses, and other transportation (Including switching and reissuance)	3,300 yen per arrangement
Changes to chartered transportation reservations after the issuance of a reservation confirmation: 11,000 yen per change	
Changes to reservations for sightseeing and other services	3,300 yen per arrangement
Change your flight reservation	5,500 yen per arrangement

(3) Cancellation procedure fee

(a) For domestic travel (including consumption tax)

Transportation and accommodation facilities and Cancellation and refund of reservations at tourist facilities, etc.	1. Transportation and accommodation facilities, etc. 1,100 yen per item
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(b) For overseas travel (including consumption tax)

Hotel and car rental reservation cancellations and refunds	2,200 yen per hotel or arrangement
Cancellation and refund of reservations for ships, trains, buses, and other transportation (including coupons and passes)	15% of the voucher price per transaction
Reservation cancellations and refunds for sightseeing and other services	3,300 yen per order
Cancellation of flight reservation	5,500 yen per person per case

*The handling fee will be clearly stated in the travel terms and conditions (or quotation) along with the travel cost.

As of June 2025